

March 13, 2019

The Regular Meeting of the Rockingham County Board of Supervisors was held on Wednesday, March 13, 2019, at 3:00 p.m. at the Rockingham County Administration Center, Harrisonburg, Virginia. The following members were present:

- PABLO CUEVAS, Election District #1
- SALLIE WOLFE-GARRISON, Election District #2
- RICK L. CHANDLER, Election District #3
- WILLIAM B. KYGER, JR., Election District #4
- MICHAEL A. BREEDEN, Election District #5

Also present:

- STEPHEN G. KING, County Administrator
- THOMAS H. MILLER, JR., County Attorney
- CASEY B. ARMSTRONG, Assistant County Administrator
- PATRICIA D. DAVIDSON, Director of Finance
- KIRBY W. DEAN, Director of Parks & Recreation
- JEREMY C. HOLLOWAY, Fire & Rescue Chief
- JENNIFER J. MONGOLD, Director of Human Resources
- TERRI M. PERRY, Director of Technology
- PHILIP S. RHODES, Director of Public Works
- RHONDA H. COOPER, Deputy Director of Community Development
- BRADFORD R. R. DYJAK, Director of Planning
- KELLY S. GETZ, Code Compliance Officer
- LISA K. PERRY, Environmental & Land Use Manager
- DIANA C. STULTZ, Zoning Administrator
- TAMELA S. GRAY, Deputy Clerk
- DONALD F. KOMARA, Residency Administrator
Virginia Department of Transportation
- C. BURGESS LINDSEY, Assistant Residency Administrator
Virginia Department of Transportation

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CALL TO ORDER
INVOCATION
PLEDGE OF ALLEGIANCE.

Chairman Breeden called the meeting to order at 3:00 p.m.

Supervisor Kyger gave the Invocation and Assistant County Administrator Armstrong led the Pledge of Allegiance.

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APPROVAL OF MINUTES.

On motion by Supervisor Chandler, seconded by Supervisor Wolfe-Garrison, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – AYE; WOLFE-GARRISON – AYE; the Board approved the minutes of the regular meeting of February 27, 2019.

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TRANSPORTATION DEPARTMENT.

The Board heard Mr. Komara's report on the activities of the Transportation Department, including updates to bridge, road and rural rustic projects. He noted replacement of the Lairs Run Road (Route 921) one-lane bridge will begin next week.

Mr. Komara reminded the Board of two upcoming public hearings:

- The Friedens Church Road (Route 682) bend project public hearing will be held on March 20, 2019 from 4 to 6 p.m. at Turner Ashby High School; and
- A Safe Routes to School public hearing to add sidewalks from C Street to Elkton Elementary School will be held on March 31, 2019 from 5 to 7 p.m. at the Elkton Community Center.

Mr. Komara noted that the Friedens Church Road bend project will include reducing the hump in the road near the intersection with Route 680 (Oak Ridge Road).

Mr. Komara noted preliminary work is being performed to add dual left-turn lanes on Spotswood Trail (Route 33) at the Spotswood High School entrance, using Revenue Sharing funds. He noted that one lane will go to the parking lot and the other will go to the front of the school.

VDOT is fielding calls on the four-lane project on South Valley Pike (Route 11) and moving forward with the design. Oakwood Drive (Route 704) and Cecil Wampler Road (Route 704) will be aligned along with the Route 11 project. VDOT will obtain rights-of-way for the alignment in the fall; the two projects will be bid together and construction will begin in 2020. Mr. Komara noted that the sequence of construction has not yet been determined.

Recent maintenance included snow and ice control, grading dirt and gravel roads, cutting brush, sweeping bridges and performing spot shoulder work. Mr. Komara noted Indian Trail Road (Route 717) was recently graded. Grading has also been done on several roads that Board members brought to VDOT's attention, and VDOT opened pipes blocked by debris.

Supervisor Wolfe-Garrison noted there are no shoulders at a drop-off along Singers Glen Road (Route 763) south of Singers Glen, where she witnessed two trucks fold in their mirrors in order to pass each other. She also requested that VDOT look at the gravel portion of Swope Road (Route 736) where there are no shoulders.

Supervisor Kyger thanked Mr. Komara for checking on the bank erosion at the bridge on Community Center Road (Route 730) in Briery Branch, and asked him to determine if the United States Army Corps of Engineers can clean the brush and riprap at the bridge.

Supervisor Kyger brought to the Board's attention that the March 9, 2019 *Daily News Record* listed the Shenandoah Valley area as one of the top 10 emerging industrial markets in the United States, and the only one in Virginia. He stated that Interstate 81 improvements are necessary to continue quality growth in the Shenandoah Valley, and provide good-paying jobs for citizens. Mr. Komara noted aerial surveys are being conducted of the Interstate 81 corridor to obtain additional information to prepare so work can begin on the project when funding is available.

When Supervisor Chandler asked about the school bus stop signs he requested be mounted along South East Side Highway (Route 340), Mr. Komara said he and Jeremy Mason from School Transportation will look into the situation. Mr. Komara explained that children who live on the east side of the road are getting on and off the bus as it is traveling north and children living on the west side of the road get on and off the bus after it turns around and heads south; therefore, children are not crossing the road at that location. While that is safer, Supervisor Chandler expressed concern again about northbound traffic coming up on the bus since motorists are not aware of the bus stop until they crest the top of the hill.

Supervisor Chandler thanked Mr. Komara for grading Indian Trail Road (Route 717) and repairing potholes. He requested Mr. Komara meet with him regarding bridges in Port Republic that are scheduled for improvements in 2021.

Chairman Breeden and Mr. Komara discussed two complaints regarding beavers in pipes along East Side Highway (Route 340).

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COUNTY ADMINISTRATOR'S STAFF REPORT.

The Board received and reviewed Mr. King's staff report dated March 8, 2019.

On motion by Supervisor Kyger, seconded by Supervisor Chandler, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – AYE; WOLFE-GARRISON – AYE; the Board adopted the following revised Employment Policies and Procedures:

EMPLOYMENT POLICIES AND PROCEDURES

Equal Employment Opportunity Policy

The County is an equal opportunity employer. The County does not discriminate or permit discrimination against any applicant or employee because of race, color, religion, sex, gender, sexual orientation, national origin, age, marital status, veteran or military status, disability, or any other status or condition protected by applicable state, federal or local laws, except where a bona fide occupational qualification applies. The County selects employees on the basis of individual ability and qualifications for a given position and treats everyone with dignity, empathy, and respect.

This policy extends to all terms, conditions, and privileges of employment as well as the use of all County facilities and participation in all County-sponsored activities including, without limitation, the following:

- Recruitment, advertising, and job application procedures
- Hiring, upgrading, demotion, transfer, layoff, termination, right of return from layoff, and rehiring
- Rates of pay or any other form of compensation
- Job assignments, job classifications, organizational structures, position descriptions, line of progression, and seniority lists
- Leaves of absence
- Fringe benefits available by virtue of employment
- Selection and financial assistance for training
- Activities sponsored by the County, including social and recreational programs

The County asks all employees for their support in the achievement of our objectives in equal opportunity employment. Each member of Management is responsible for creating and maintaining an atmosphere free of discrimination and harassment, sexual or otherwise. Further, all employees are responsible for respecting the rights of their co-workers.

Harassment, retaliation, coercion, interference, or intimidation of any employee or job applicant due to unlawful discrimination will not be tolerated, and any inappropriate conduct will be subject to disciplinary action, up to and including termination of employment. Any employee who experiences or witnesses such activity should report it immediately to the Director of Human Resources. If, for any reason, you are uncomfortable approaching the Director of Human Resources, you should bring the matter to the attention of the Assistant, Deputy or County Administrator. Employees can raise equal opportunity concerns or make reports without fear of retaliation. All complaints or concerns will be kept confidential to the furthest extent possible without compromising the investigation or any remedial action necessary.

Administrator King indicated a request was received regarding serving alcohol (with the required Virginia ABC permits) at events held on the Court Square. He indicated that the City permits alcoholic beverages at the Farmers Market area.

Supervisor Kyger stated he has no problem with the request because there are laws and regulations to control alcohol. He noted other communities regularly hold such events.

Administrator King indicated he would provide time for other Board members to consider the request and let him know if they have concerns.

Chairman Breeden interjected that he has no problem with serving alcohol at events on Court Square.

Administrator King informed the Board that Preston Lake Apartments requested a resolution similar to the one provided to The Reserve at Stone Port, so they can obtain financing from the Virginia Housing Development Authority (VHDA). Administrator King indicated the Preston Lake Apartments complex is similar in nature and targets the same audience as The Reserve at Stone Port.

Supervisor Wolfe-Garrison asked if the Preston Lake Apartments will be owned by individuals. Administrator King stated the apartments will be rentals, not owned by individuals. In response to a question from Supervisor Wolfe-Garrison about a sliding rental rate, Administrator King noted there is some reduction in the monthly rental rate, depending on the tenant's income.

Chairman Breeden asked if this was a time-sensitive project or whether a decision could wait until the March 27, 2019 meeting. Richard Park, representing the owner of the apartments, stated the decision is time-sensitive.

On motion by Supervisor Chandler, seconded by Supervisor Kyger, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – AYE; WOLFE-GARRISON – AYE; the Board adopted the following resolution:

**RESOLUTION IN SUPPORT OF PRESTON LAKE APARTMENTS,
REQUEST FOR VHDA FINANCING. PRESTON LAKE APARTMENTS
ARE LOCATED AT THE INTERSECTION OF
STONE SPRING ROAD AND BOYERS ROAD
IN THE CENTRAL MAGISTERIAL DISTRICT**

WHEREAS, the Board of Supervisors of the County of Rockingham, Virginia, desires to make the determination required by Section 36-55.30:2.B of the Code of Virginia of 1950, as amended, in order for the Virginia Housing Development Authority to finance the economically mixed project (the "Project") known as Preston Lake Apartments as described on Exhibit A attached hereto;

NOW, THEREFORE, BE IT HEREBY DETERMINED AND RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF ROCKINGHAM, VIRGINIA as follows:

- (1) The ability to provide residential housing and supporting facilities that serve persons or families of lower or moderate income will be enhanced if a portion of the units in the Project are occupied or held available for occupancy by persons and families who are not of low and moderate income; and
- (2) Private enterprise and investment are not reasonably expected, without assistance, to produce the construction or rehabilitation of decent, safe and sanitary housing and supporting facilities that will meet the needs of low and moderate income persons and families in the surrounding area of the Project and will induce other persons and families to live within such area and thereby create a desirable economic mix of residents in such area.
- (3) This resolution shall be in effect from and after the date of its adoption.

Adopted by the Board of Supervisors of Rockingham County, Virginia,
by a vote of 5 to 0, this 13th day of March, 2019.

Exhibit A
The Project

Preston Lake Apartments is planned as a 144 unit (60 1BR; 72 2BR; 12 3BR) luxury apartment community with clubhouse, pool, and other amenities located at the intersection of Stone Spring Road and Boyers Road in District 3, County tax parcel 125A-(7)-L1. The parcel acquired by Mid Town Square LLC on December 27, 2016, by deed of record in Deed Book 4831, page 705 in the Office of the Clerk of the Circuit Court of Rockingham County, Virginia

The Property consists of 12.166 acres and is zoned Planned Residential District (R-5) permitting multi-family dwelling units. The Property received site plan approval on March 27, 2018 (Project # PLSIT20170000202).

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ASSISTANT COUNTY ADMINISTRATOR'S STAFF REPORT.

The Board received and reviewed Mr. Armstrong's Community Development and Economic Development staff reports dated March 13, 2019.

Mr. Armstrong reported that Supervisor Cuevas, Administrator King, Josh Gooden and he attended an event at Sysco on March 12, 2019, honoring the Sysco Virginia team for earning the Voluntary Protection Program (VPP) Star Site Certification for partnership in excellence with the United States Occupational Safety and Health Administration (OSHA). He noted that the VPP Star is OSHA's highest recognition for the practice of and commitment to exemplary occupational safety and health, and is earned by businesses which meet very rigorous safety requirements and can prove that the elimination of injuries is a key component of the company's culture. Mr. Armstrong stated that only 37 other businesses in Virginia have received this certification, which took Sysco Virginia a number of years to achieve.

Administrator King said staff talked with Sysco Virginia President Dave Kraft about the County exploring opportunities to help them obtain local products.

Ms. Cooper informed the Board that the Virginia Department of Historic Resources (DHR) received a nomination to establish the Silver Lake Historic District. DHR plans to present the proposed nomination to the Virginia State Review Board and the Virginia Board of Historic Resources for recommendation to the National Register of Historic Places and for inclusion in the Virginia Landmarks Register at a meeting on March 21, 2019. She noted DHR solicits input from jurisdictions where the site is located or near the site. The Board was previously provided with a copy of the nomination packet for Board consideration and direction.

Since the proposed historic property is located in District 2, Supervisor Wolfe-Garrison contacted the Department of Historic Resources. She explained that this is an honorary designation with benefits that can be requested by landowners for tax credits, historical preservation and historical work, as well as easement options. Supervisor Wolfe-Garrison also learned that the Dayton Town Council approved the request for support on March 11, 2019. She noted that other parts of Dayton have been designated by the DHR as historic.

On motion by Supervisor Wolfe-Garrison, seconded by Supervisor Chandler, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – AYE; WOLFE-GARRISON – AYE; the Board approved the nomination of the Silver Lake Historic District to the Virginia State Review Board and the Virginia Board of Historic Resources, for recommendation to the National Register of Historic Places.

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INTRODUCTION OF MEDIA.

Autumn Childress from WHSV and Kaitlyn (an intern at WHSV) introduced themselves to the Board.

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ROCKINGHAM STORMWATER ADVISORY COMMITTEE PRESENTATION.

Environment and Land Use Manager Lisa Perry introduced Environmental Inspector Jerry Siford, who recently joined the County after performing similar work in Florida.

Ms. Perry reminded the Board that the Stormwater Committee was formed at the Board's request in August of 2018, after the County experienced record rainfall from May to August 2018, resulting in widespread flooding and stormwater runoff issues throughout the County. The Committee was tasked to look at those issues broadly in the context of the entire County and specifically looking at known ongoing stormwater runoff problems in Barrington, Lakewood and Highland Park subdivisions in the Lake Shenandoah drainage area.

The committee met five times to discuss various aspects of the issue, including the County's role in flood mitigation and stormwater management, specific runoff problems and mitigation strategies, funding mechanisms and higher construction standards.

On February 25, 2019, the Rockingham Stormwater Advisory Committee finalized recommendations on four topics, which Ms. Perry reviewed for the Board.

In response to a question from Chairman Breeden about the 100-year flood plain, Ms. Perry indicated the FEMA-regulated flood plain has strict regulations but does not entirely exclude construction; there are elevation and construction standards. Ms. Perry said the committee recommended creating a map of the flood plain for informational purposes, but not incorporating it under the FEMA system.

(A copy of Ms. Perry's presentation is included in the "Attachments – Board of Supervisors Minutes" notebook maintained in Administration.)

Ms. Perry welcomed questions and comments from the Board and staff:

Administrator King questioned how the County can ensure Community Development Permit Specialists have the proper information to eliminate the burden for citizens obtaining a building permit for an existing property that is not in a subdivision. He noted that the County wants to be customer friendly, but identifying properties that are at risk could be a challenge.

Ms. Perry responded that some locations will be addressed by a FEMA-mapped flood plain, but other areas will have unknown flood risk. Administrator King said it may be possible for County staff to ask citizens for a certification or acknowledgement that they have verified the property is not in a flood plain.

Supervisor Kyger noted that in order for the citizen to certify they are not in a flood plain, a surveyor would probably need to shoot the elevation of the property. Administrator King noted that if the property is in a FEMA-designated flood plain, that would need an elevation certificate. If the property is in a fringe flood plain that is not a FEMA-designated flood plain, it will be more subjective.

Ms. Perry indicated the committee recommendation only dealt with subdivisions at the site plan review level. For homes that are not in a subdivision and do not have a site plan, it is a different situation, she said.

Supervisor Cuevas noted that in the past, a citizen requesting a building permit on property that staff believed was in a flood plain had to hire an engineering firm to certify it was not in the flood plain. Ms. Perry confirmed that is the procedure if the property is in a FEMA-mapped flood plain. Supervisor Kyger indicated if the property is not in a FEMA-mapped flood plain, the County has not previously required a survey, and asked if a survey should be required on all construction. He indicated there are numerous questions that should be discussed in a work session.

Mr. Miller noted that would place an expense on every building or house constructed, when many buildings may not be in the flood plain. While he understood that, Supervisor Kyger said it needs to be determined how to take care of the problem and be objective.

Administrator King said staff needs more time to figure out the procedure if the property is in the County, but not in a subdivision.

Mr. Armstrong informed Supervisor Kyger that someone with new construction could be in the vicinity of a live stream, but have no idea what the elevation of the house should be. That citizen could be asked to hire a surveyor to ensure they build the house at an appropriate elevation, even though it is not in the flood plain. In which case, it would be money well spent to ensure the house does not flood, Mr. Armstrong said.

Supervisor Kyger requested that staff schedule a work session to look at the recommendations and go into further exploration, noting it may require several work sessions.

Supervisor Cuevas said the County Attorney should be involved. He noted that subdivisions approved years ago followed state and federal regulations that were current at the time of construction. Over time, state or federal regulations may change, but do not affect development that occurred previously. There are also rural areas where the flood impact is not due to other development, but due to water coming from national forest and federal lands that damage private properties. Supervisor Cuevas stated it is difficult to get the federal government to agree to compensation for damages caused because of the geographical area for which they are responsible.

Supervisor Cuevas indicated Chief Holloway has been working with citizens in the northwestern part of the County who did not have damage to their homes, but had damage to the access to their homes. He questioned who would be responsible if part of the access is located on federal land and the other part is located on private land. He noted the general taxpayer does not want to pay for the damage; the fees need to be paid by the homeowners who choose to live in areas with those conditions. Supervisor Cuevas indicated there are a number of issues, many of which are of a legal nature.

Supervisor Kyger reiterated that a work session or several work sessions should be scheduled on the stormwater issue. He asked that the Board take this under advisement and begin scheduling work sessions as soon as possible so staff can move forward.

Supervisor Cuevas asked that a representative from Public Lands be included in the work sessions because the issue may not be due to the shape of the land, but due to the lack of funding to eliminate runoff from mountains or hollows. When there is no money to maintain the proper flow, private property is damaged, he said.

Chairman Breeden asked Administrator King to choose the proper staff and come up with dates for some work sessions.

Supervisor Kyger said the fortunate and unfortunate thing about Rockingham County is that areas are alike but geographically diverse. How water moves causes different issues for different people and there is not a one-size-fits-all solution. He said the Board should look at the recommendations and determine solutions that can be applied to the current circumstances, as well as situations that may come before the Board in the future. There will not be a one-size-fits-all, but there are solutions. Supervisor Kyger would like the County to move toward solutions sooner than later.

Supervisor Cuevas informed Mr. Miller that he thinks there are laws and ways in which government cannot infringe on property rights unless they are legally in sound position to do so. The County cannot tell everyone what to do or not to do by law.

Supervisor Wolfe-Garrison indicated the Rockingham Stormwater Advisory Committee met multiple times and the group was very thoughtful and considerate, providing frank comments and generously sharing their expertise. She stated there was discussion from different perspectives, but the committee members and staff did a good job of listening to different and opposing discussions and the committee was very effective.

Chairman Breeden confirmed with Ms. Perry that she will contact the committee members regarding the next step.

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FINANCE DIRECTOR’S STAFF REPORT/FINANCE COMMITTEE

On behalf of the Finance Committee, on motion by Supervisor Cuevas, seconded by Supervisor Chandler, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – AYE; WOLFE-GARRISON – AYE; the Board approved the following 2018-2019 supplemental appropriation:

Rockingham Park at the Crossroads

The Rockingham Recreation Foundation voted to provide \$30,000 to the County to be used at Rockingham Park at the Crossroads for safety netting, two AED devices and an entrance sign.

Supplemental Appropriation: \$30,000

\$30,000	GL Code: 1101-09401-00000-000-508359-000	Rockingham Park
\$30,000	GL Code: 1101-00000-15102-000-351000-000	Transfer from General Fund
\$30,000	GL Code: 1001-00000-11899-000-318300-000	Gifts & Donations
\$30,000	GL Code: 1001-09301-00000-000-509511-000	Transfer to Capital Fund

The Board received and reviewed Mrs. Davidson’s staff report dated March 13, 2019.

On motion by Supervisor Cuevas, seconded by Supervisor Chandler, and carried by a vote of 5 to 0, voting recorded as follows BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – AYE; WOLFE-GARRISON – AYE; the Board declared the following items surplus, to be disposed of through the public surplus auction website:

Items to Declare Surplus – March 2019

Description	Quantity
Filing Cabinet	6
Vizio 31” TV	1
Multi-function copier	1
Chair	4
Cork Board	1
4 Drawer File Cabinet	1
Lock box	1
Money Drawer	1
Desk	7
Clock	1
Lamp	2
Leather Bag	1
Shelf/Stand	1
Shelf	1
Shelf/Desk Shelf	1
TV Stand/Mount	1

Printer	1
Wooden Table	2
Mount-It! Monitor Desk Stand	2
TCL 32" TV	1
Wall Shelf	1
Envelope Feeder for HP printer	1
Plastic Chairs	2
Red Desk Chair	1
17" Ultra Slim USB 3.0 Powered Portable LED Monitor	2
Northen True Wide Dynamic Range Indoor IR Dome Camera	5
Floor Mats	2
22" Monitor without stand	1
Round Tables	2
Stand with Shelves	1
Scale	1

~~Billie Jo Fulk and the people coming in and looking at these or coming in to pick them up~~

Administrator King indicated staff is evaluating the surplus process, including the efforts of Billie Jo Fulk and departments who submit surplus items; determining the value of items for sale and what items the Board is required to approve, or whether staff can determine obsolete items such as technology equipment can be discarded or recycled. He noted Technology does not place items on the surplus list until they no longer function.

Administrator King noted a lot of effort is expended to make \$3,000 a year. After reviewing code requirements for surplus items, staff will determine what is in the best interest of the County. Administrator King said the County will continue to surplus larger ticket items, such as vehicles and machinery.

Supervisor Cuevas indicated fire companies, rescue squads and civic organizations used to review the list of items being disposed to determine if the items could be used for training purposes. Administrator King said vehicles were donated to volunteer fire and rescue companies in the past, and the County can make the organizations aware of available vehicles.

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HUMAN RESOURCES DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mrs. Mongold's staff report dated March 13, 2019.

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PUBLIC WORKS DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Rhodes' staff report dated March 13, 2019.

Administrator King previously provided information to Board members indicating recycling plastics is not cost effective and the vendor who has taken the landfill's plastics is closing their operation because there is no market for plastics. He noted the landfill handles 145 tons of plastic a year, which is insignificant, compared to 450 tons of trash a day; the plastics can be disposed of in the general trash. Mr. Rhodes noted Linda Zirkle is investigating two other options, one of which will add costs for collection and hauling.

Supervisor Kyger noted that a lot of communities and stores have transitioned to paper or reusable bags. He suggested shoppers ask local businesses to use such bags because they hold more and reduce the amount of plastic being placed in the landfill. Chairman Breeden suggested staff talk with MillerCoors and Merck & Co. employees regarding their recycling efforts.

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TECHNOLOGY DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mrs. Perry's staff report dated March 2019.

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FIRE AND RESCUE CHIEF'S STAFF REPORT.

The Board received and reviewed Chief Holloway's staff report dated March 2019.

Chief Holloway indicated that he had spoken with Board members about incidents in their districts. He said that crews had to lay a long line for a recent fire in the National Coach manufactured home park in Supervisor Kyger's district. Chief Holloway commended the zoning department for cleaning up the area so the fire did not spread to multiple structures, and said that the addition of County water and hydrants in that area as anticipated in the future, will improve fire response capabilities.

Chief Holloway noted he continues to work on the Port Road Fire Station area and is trying to move forward with the site plan.

Supervisor Kyger confirmed that better hydrant placement would assist Fire and Rescue.

Administrator King noted that mobile home fires need to be detected and addressed early to stop the fire from spreading and to protect adjacent properties.

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PARKS & RECREATION DIRECTOR'S STAFF REPORT.

The Board received and reviewed Mr. Dean's staff report dated March 5, 2019. He brought to the Board's attention that four area Rotary clubs provided \$100,000 toward the playground at Rockingham Park at the Crossroads, and expressed appreciation for the 40 volunteers who helped install the borders and wood carpet at the playground.

Mr. Dean informed the Board that staff would like to increase the cost for youth football and youth basketball in the 2019-2020 season. The requested increase in football fees is for the addition of supplemental insurance for the heads up program that trains coaches how to deal with and avoid concussions, and the fee for coaches to obtain certification. The additional fee for basketball will cover the use of the Eastern Mennonite University athletic facility for the basketball bash at the end of the season.

On motion by Supervisor Chandler, seconded by Supervisor Kyger, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – AYE; WOLFE-GARRISON – AYE; the Board authorized Parks and Recreation to increase the cost of youth football from \$45 to \$55 and youth basketball from \$35 to \$40 for the 2019-2020 season.

Mr. Dean noted the grand opening of the Rockingham Park at the Crossroads was moved from June 1 to Sunday, June 2 from 1-5 p.m., to avoid conflict with Massanutten Technical Center's Community Day. Administrator King indicated there will be a ceremony at the playground and noted the Board will want to adopt a Resolution to recognize the Bridgewater Rotary Club, Harrisonburg-Massanutten Rotary Club, Rotary Club of Harrisonburg, and Rotary Club of Rockingham County.

Administrator King said Mr. Dean and his staff are looking into the possibility of installing lighting at the park at the same time the high schools are putting lighting at four softball fields and upgrading lighting on the Spotswood High School football field, since it should be more economical to have all the lights installed at the same time.

Supervisor Cuevas asked that recreational staff determine what appliances and other items are needed at Bergton, the Singers Glen Community Center and other locations the

recreation staff oversee, and provide a list of the items to Schools maintenance personnel, who may be able to provide those items from their surplus for the facilities at no cost.

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COMMITTEE REPORTS.

The Board heard the following reports from Board members and staff:

CHAMBER OF COMMERCE

Supervisor Wolfe-Garrison noted the Chamber is doing a heavy membership drive in order to revitalize membership. She announced there is a kickoff party for ValleyFest on March 15, 2019 as the Massanutten Resort Base Camp.

ValleyFest will be held at Massanutten Resort on May 25, 2019.

COMMUNITY CRIMINAL JUSTICE BOARD (CCJB)

Supervisor Chandler reported that the CCJB met on March 4, 2019, with numerous updates. He is looking forward to a discussion about establishing standing committees and a structure for procedures.

HARRISONBURG-ROCKINGHAM METROPOLITAN PLANNING ORGANIZATION (MPO)

Supervisor Wolfe-Garrison said the MPO is looking at area developments for roads and improvements up and down the Valley.

VIRGINIA ASSOCIATION OF COUNTIES (VACo) LIAISON

Supervisor Kyger announced that VACo Executive Director Dean Lynch requested that counties consider adopting a resolution designating April 1, 2019 as a day to recognize the importance of the census. He asked that the Board consider adopting a resolution at the March 27, 2019 Board meeting, to bring attention to the importance of counting the census and recognizing April 1, 2019 as a day to make citizens aware of the upcoming census.

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CLOSED MEETING.

On motion by Supervisor Chandler, seconded by Supervisor Wolfe-Garrison, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – AYE; WOLFE-GARRISON – AYE; the Board recessed the meeting from 4:15 p.m. to 4:43 p.m., for a closed meeting pursuant to 2.2-3711.A, (5), Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community; and (7), Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body

MOTION: SUPERVISOR WOLFE-GARRISON
SECOND: SUPERVISOR KYGER

RESOLUTION NO: 19-02
MEETING DATE: MARCH 13, 2019

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Rockingham County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board of Supervisors that such Closed Meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Rockingham County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:
AYES: BREEDEN, CHANDLER, CUEVAS, KYGER, WOLFE-GARRISON
NAYS: NONE
ABSENT:

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RECESS.

At 4:45 p.m., Chairman Breeden recessed the meeting for dinner.

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PUBLIC HEARING – SPECIAL USE PERMITS.

At 6:01 p.m., Chairman Breeden opened the public hearing and Ms. Stultz reviewed the following special use permit request:

SUP19-006 Cynthia E. Showman, PO Box 41, New Market 22844 for three mini-storage units on property located on the east side of North Valley Pike (Route 11) approximately 1000’ south of Greatview Lane (private), Election District #1, zoned A-2. Tax Map #42-(4)-1A. Property Address: 16210 North Valley Pike.

The applicant was present to answer questions.

No one spoke in opposition to the request.

Chairman Breeden closed the public hearing at 6:05 p.m.

On motion by Supervisor Cuevas, seconded by Supervisor Kyger, and carried by a vote of 5 to 0, voting recorded as follows: BREEDEN – AYE; CHANDLER – AYE; CUEVAS – AYE; KYGER – AYE; WOLFE-GARRISON – AYE; the Board, with the following conditions, approved SUP19-002, Cynthia E. Showman, PO Box 41, New Market 22844 for three mini-storage units on property located on the east side of North Valley Pike (Route 11) approximately 1000’ south of Greatview Lane (private), Election District #1, zoned A-2. Tax Map #42-(4)-1A. Property Address: 16210 North Valley Pike.

CONDITIONS:

1. Use shall be located in substantial accordance to plot plan submitted with the application.

2. Building shall comply with the Statewide Building Code and the proper permits shall be obtained.
3. All Erosion and Sediment Control and Stormwater management regulations shall be met as needed.
4. All requirements of the Rockingham County Fire Prevention Code shall be met.
5. All VDOT requirements shall be met.
6. This permit is contingent upon a site plan being submitted to and approved by the County. No work shall be done on the property and no building permits shall be issued until such time as a site plan is approved.
7. Any on-premise advertising sign associated with this business shall comply with the Rockingham County Code.
8. There shall be no off-premise signs permitted unless all County and State regulations are met.
9. Parking shall comply with the Rockingham County Code
10. All supplemental standards involving mini storage facilities shall be met and shall be attached to the special use permit and become a part of the special use conditions. Those supplemental standards will change only if the County supplemental standards regarding mini storage facilities change.
11. The business shall not begin operation until a certificate of occupancy is issued by the County. No certificate of occupancy shall be issued until all other conditions of this permit are met.

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ADJOURNMENT.

Chairman Breeden declared the meeting adjourned at 6:06 p.m.

Chairman